



Leadership Mindset

	Occasionally Frequently It's a Habit
Frame your conversations in the outcomes? (the language of achievement)	
2. Ask your people for the milestones of the outcomes you ask them to achieve?	
3. Outline to everyone the clear outcomes to be achieved for all your meetings?	
4. Constantly communicate a clear picture of success and team's WHY to your people?	
5. Focus on the conditions that enable your people to create the team's success?	
6. Take action on your non-enjoyable activities? (especially the difficult conversations)	
7. Share the team's WHY in ways that can link to your people's own personal WHY?	
8. Use more PULL (WHY) power than PUSH (BOSS) power to lead your people?	
9. Make it a priority to create & reinforce the GLUE (collaboration) within your team?	













Leading yourself

	Occasionally Frequently It's a Habit
Invest in reflection time in order to understand how to improve your behaviors?	
2. Remind yourself that you are the role model for your team's behavior/culture?	
3. Constantly request feedback in order to drive your personal development faster?	
4. Surround yourself with people having different skills and personalities?	
5. Embrace the differences in others and fully listen to their different opinions?	
6. Determine your attitude before your show up in all your interactions with others?	
7. Feel responsible to your people (enable) versus responsible for (control) ?	
8. Live each day according to the equation of integrity / credibility DO = SAY?	
9. Invest time to create/maintain your focus on the important? (and for you team too)	











Influencing Others

	Occasionally Frequently t's a Habit
1. Invest more time with your key people (your role models) than with others?	
2. Challenge your people to solve problems before bringing them to you?	
3. Delegate outcomes (achievement) to your people? (versus just the activities)	
4. Ask more questions than give answers to your people when they contact you?	
5. Focus on the outcome of communication and achieving the right feeling in others?	
6. Invest the time to truly listen to others? (listening values your people)	
7. Use stories & examples to share your data/key messages to others?	
8. Remind yourself to be consistently differentadapting to different personalities?	
9. Follow-up to reinforce the right behavior in others after your communications?	







Driving Performance

	Occasionally	Frequently It's a Habit	
1. Discuss your shared principles, values and ways of working with your team?			
2. Make the shared team outcomes visible both inside and outside the team?			
3. Decide up front how key decisions will be made and engage the team in them?			
4. Create positive peer pressure in the team to drive accountability/performance?			
5. Create interdependencepeople needing to help each other for their own success?			
6. Embrace conflict versus avoid it and use peer pressure to help uncover in the team?			
7. Create measurement/reporting systems where poor performance cannot hide?			
8. Build/maintain your relationships before you might need something from them?			
9. Capture others' key phrases to share their way of saying it in future communications?			













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Mark is a leadership speaker, mentor and professor; and has spoken on leadership and the power of ownership in over 50 countries throughout the world. He is the author of The Truth about Getting Things Done, and Lead & Influence: Get More Ownership, Commitment, and Achievement From Your Team.

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